OBION COUNTY SCHOOL DISTRICT 1700 N. Fifth St Union City, TN 38261 REQUEST FOR BID FOR Bid Request Number: EES-OCS-2016 DATE DUE: September 29, 2016 10:00 A.M. CST

Right to Reject

The Customer reserves the right to accept or reject any proposals or sections thereof when the rejection is in the best interest of the Obion County Board of Education.

Response Submission

Responses to this bid request must be submitted in sealed packages and delivered to 1700 N. Fifth St, Union City, TN 38261 no later than 10:00 A.M. on Friday September 29 2016. The Obion County School District will reject all late arrivals.

Technical questions about the specifications or this request should be addressed to:

Joseph Lewis Co Technology Coordinator 1700 N. Fifth St Union City, TN 38261 Phone: 731-885-9743 Fax: 731-885-4902 Email: jlewis@ocboe.com

Introduction:

The Obion County Board of Education is seeking bids for Microsoft Campus 3 EES Agreement for the upcoming school year. This agreement also includes our subscription to Office 365 for students and faculty. The current agreement with Microsoft is due to expire on October 31, 2016 is as followed "Standard Enrollment 7513091".

Currently the customer is in a three-year agreement with Microsoft that is set to expire October 31, 2017. The agreement has bound the Obion County Board of Education to maintain its current enrollment status until the agreed upon expiration date. The winning vender agrees to work with the customer and Microsoft to ensure that all the necessary documentation for a "Change of Vendor" is filed with Microsoft.

With the current agreement in place the Obion County Board of Education has decided to keep its current FTE count in place. The current FTE count is 390. The Office 365 staff and student count is as followed, Student 4500, Staff 750. If any further information is need during the bid process, the customer agrees to work with the vendor(s) to provide all documentation that is available to the Obion County School board.